

GUIDELINES FOR COURSE CHANGE AND STUDY BLOCKS

1. Students wishing to drop a course must make this request to their counsellor no later than the second Friday after the start of the semester:
 - a) *After the noted deadline*, medical exemptions, with a physician's note, will be reviewed upon request to determine what is in the best interest of the student.
 - b) *After the noted deadline*, students will remain in the course and will receive an option to have a WD entered at the end of the semester. This adjudicated process will involve the course teacher, counsellor and the school principal. A WD will be considered if the student was in full attendance for the course and attained a "G" for effort demonstrating a commitment to the course.
 - c) Students receiving a medical exemption will meet with their counsellor to determine whether another course is available, a partial timetable - with parental consent, or enrollment in a DL course is best suited for their individual educational program.
 - d) Requests and reviews of specific course changes can also be discussed directly with the school principal.

2. Study blocks are only available for students in grade 12 that meet the course criteria list. Three academics from the noted list. The study block application is available in the counselling office.